

MEETING MINUTES
DEE WHY PUBLIC SCHOOL
P&C May Meeting
HELD ON 10/8/2022

ZOOM MEETING OPENING

Heather Cervantes declared the meeting open at **7.30pm**.

- **Attendance:** Mark Chaffer (Principal), Heather Cervantes (Vice-President & Events), Hannah Kleboe (Secretary), Skye Surrent (Canteen/ Deputy Principal)
- **Apologies:** Nic Whitson (Treasurer), Laura Hickson (Vice president & Sustainability)

- **Previous meeting minutes** – submitted by Heather Cervantes approved by Hannah Kleboe

1. Rebuild project- Stuart Herring

No update this time.

2. Principal Update – Mark Chaffer

- School camp in Canberra for years 5+ 6 a big success
- 100 days of Kindy was a lot of fun with the Kindy teachers dressing up
- Dancesport practicing is going well and encouraging respectful interaction between boys and girls
- Festival of Instrumental Music concert soon at the Opera House

3. Treasurer's report- Nic Whitson (read by Hannah Kleboe)

- Staff super payments are up to date
- Staff tax paid this year but some confusion over the previous years. Investigation ongoing
- Staff wage rise in line with minimum wage rise of 4.6%. All 3 staff have had this increase factored in
- Canteen manager to receive an extra \$3 per hour to reflect position and responsibility properly
- Woolworths online purchasing system changed over successfully
- New contracts being finalised for staff to sign
- Insurance coverage paid and up to date
- Great profits from the school disco- no breakdown at present

Note about area expectations: that the **canteen** provides an important role and function to the school and should be expected to be ahead, but not to make an enormous profit off students. Value and quality for students being the key goals

Uniform shop- always does well, but is subject to large variations by time of year. Major contributor to big projects

General account- is continuing to accrue towards the next goal. All profits from bbq's and discos go here.

Current balances 2 Aug 2022:

Canteen: \$ 3059.69

Uniform: \$ 49607.33

General: \$ 16002.94

Deposit \$ 4932.01

Total Funds: \$73,601.97

4. Canteen report – Skye Surrent

- Canteen to close on Monday 15 August due to the Athletics carnival. Mark to put notice on Sentral, Hannah to put a post on FB
- Increase needed in line with increase in cost of products. Suggested increase is 10% for food and 20% for drinks and iceblocks. Approved by those present.
- question about making more food in the canteen now there are two paid people working

5. Events - Heather Cervantes

A- Father's Day- 2 September 7.45am- 8.45am

- No Father's Day stall, didn't have one for Mother's Day
- Raffle tickets to go on sale soon, working on pricing
- Looking for a Barista for Father's Day. Kiran is lending the machine but needs someone with experience.
- Father's day flyer has gone home
- Meran and Marlene being invited to involve the Fathering Project
- Paper aeroplane competition?
- Choir/ dance and strings performance on the day
- Guessing jar

B- Raffle for the Centenary

- 120 businesses contacted, 43 prizes
- Raffle promotions will have a QR code to enter/ share/ send home through Rafflelink, costs \$40 to set up
- Competition for which year/ class sells most?
- Pricing at 1 ticket for \$5, 3 for \$10 or 50 for \$100
- Opt out for credit card fee
- Need to sort the prizes and group them. Events committee to do this week

6. Sustainability report- Laura Hixson- not at this time.

- Squares 2 spare idea. Sign the school up to be a beneficiary when they subscribe. An alternative to Who gives a crap. \$10 per order to the school. To be discussed with the sustainability group.

Provisional dates for next meetings:

Term 3 - 7 September by ZOOM

Term 4 - 2 November and 30 November

Meeting closed by Heather Cervantes at **9pm**