

MEETING MINUTES
DEE WHY PUBLIC SCHOOL
P&C May Meeting
HELD ON 18/5/2022

MEETING OPENING

Heather Cervantes declared the meeting open at **7.30pm**.

- **Attendance:** Mark Chaffer (Principal), Heather Cervantes (Vice-President & Events), Laura Hixson (Vice-President & Sustainability), Hannah Kleboe (Secretary), Nick Pye (Canteen/ deputy principal), Nic Whitson (Treasurer), Kiran XXXX (member)

- **Apologies:** Skye Surrect. Stuart Herring

- **Previous meeting minutes** – submitted by Heather Cervantes approved by Laura Hixson

1. Rebuild project- Stuart Herring

No update this time.

2. Principal Update – Mark Chaffer

- Renovations are making great progress. Toilets are up across the road and waiting to be plumbed in. Fence to be mended with the neighbour's collaboration. New office is to be built with a big window to speak to the staff.
- Cross country race went well and overall pupil fitness is up from a few years ago.

3. Treasurer's report- Nic Whitson

- Making progress with the handover from Stephanie.
- Would like to create a rough budget for the year.
- Checked and Olga is paid just above the award rate. Heather to ask her how many extra hours she does so we can pay her for these.
- Canteen floor mats and urn were approved for purchase but not purchased yet.
- Dishwasher service completed
- Account balance TOTAL \$68,370.53 made up of
Uniform account \$50,459.03/ Canteen \$8344.86/ General \$9566.64

4. Canteen report – Nick Pye

- Intention is to do special hot meals made in house. 2 meals- butter chicken and pasta bolognese. Aim to sell about 10 a day
- Rice cooker purchase budget of \$100
- Induction cooker purchase budget of \$120
- Floor mats, need an additional budget of \$400
- Hot chocolate idea scrapped
- Rice sale approved with frozen veg added

5. Events - Heather Cervantes

- Agreed by Mark Chaffer that a disco can proceed on school grounds
- Need to make a volunteer database
- Survey the school about a voluntary contribution. Can use Survey Monkey that we already pay for. Idea is to raise awareness of the need for the P and C
- \$50 budget per term per subcommittee for meetings- approved by Nic Whitson and Laura Hixson
- Election sausage sizzle to go ahead rain or shine
- Larissa to donate free merchandise for the stall, saving it from landfill
- Need a cash float of \$200
- Store baked goods in hall

8. Sustainability report- Laura Hixson

- Award from council
- Margaret to organise Waste Free Wednesdays
- Need coffee grounds, leaves and shredded paper for the compost, then the kids can drop off leftovers
- Solar panels are to be applied for for the third time
- Sporks- might work with the new special meals
- WORN UP- collected this term
- Plastic Pollution Solution to come early June or August. School will probably pay.

AGREED- that the next meeting will be tried by Zoom to see if we can get more to attend. Try alternating the meetings so the second one of term is by Zoom.

Provisional dates for next meetings:

Term 2 - 15 June via ZOOM

Term 3 - 10 August and 7 September

Term 4 - 2 November and 30 November

Meeting closed by Heather Cervantes at **9.00pm**