

**MEETING MINUTES**  
**DEE WHY PUBLIC SCHOOL**  
**P&C Term 4 Meeting**  
**HELD ON 25/10/2023 on Zoom**

**ZOOM MEETING OPENING**

Heather Cervantes declared the meeting open at **7.36pm**.

**Attendance:** Mark Chaffer (principal), Skye Surrent (Canteen/ Deputy Principal) Heather Cervantes (Vice-President & Events), Monique Bailey (Treasurer), Christina Lumsden (Sustainability), Ella Mesker (Vice president), Liza Blackstone (school rebuild committee) Sabrina, Rachel Ballesty (Uniform Shop Coordinator), Tanya

**Apologies:** Eliza Young (vice president), Hannah Kleboe

**Previous meeting minutes** – submitted by Hannah Kleboe, approved by HC and NW

**1. Principal Update – Mark Chaffer**

- Term 4 Learning Legends
  - Transition from Sentral to School Bytes
  - PBL - Revamp - Learning dispositions
  - Dance Sport went well - trophy for best and fairest
  - Playground Ypgrades - Area 1 needs some work and is shut down to fix some issues, Area 3 on the synthetic court starts soon
  - D Block toilets starts Saturday 28th
- 26/10 Playground across the road gets removed and turf added Friday. The reading support morning organised by Steph Mawbey was popular
- Kindy 2024 getting ready for school has been very successful - 51 kids came through on 25/10 and 4 classes next year
  - Things coming up - Teachers Day, Halloween disco.

**2. President - Heather Cervantes**

Kindy getting ready for school - Ella and Heather attended - great feedback - informational and simple. Parents seemed excited, comfortable and informed. FB Page being created for Kindy 2024.

**3. Canteen report – Ella Mesker**

- AMU looked at facilities - list for refurbish application for interim work - Internal space and shorter bench.
- New freezer is needed next year.
- New bigger pie warmer donated to school from Roband / Joseph's

**4. Treasurer's report- Monique**

Bank Accounts As at 24/10/23

Canteen - \$4519

General - \$105,862

Uniform - \$47,161

Based on the last 3 months data I have I have averaged the monthly figures to get the below.  
CANTEEN

Income is \$13,262, Wage expense is \$6489  
Average Profit - Wages = \$6252.

Profit \$6252 - Expenses/purchases \$5955 = monthly Profit of \$297

UNIFORM

Income is \$1963, Wage Expense is \$785  
Average Profit - wages = \$771

Profit - Expenses = (771-2262) = Loss -\$1491

EVENTS

Based on 2 months

Income is \$894 Expenses \$347 = Profit \$547

Need a longer analysis to have a better understanding of all financials

## 5. Events - Heather Cervantes

Halloween Disco Same as other disco's. Soft serve Van will donate 10% of earnings back to school.  
National teachers Day - Baking for the teachers from P&C. Giving Tree next to the office starting 15th Nov, collecting till 6th December. End of year Student performances, Santa, fire truck, workshops and bake sale.

November 29th P & C in the library 7pm - more social

## 6. Uniform shop report- Rachel Ballesty

- LW Reid price increase on all items.
- 30% increase to all items planned and minor increase at the start of next year.
- Sports polo colours (Additional or instead of current sports shirts)
- Payment method needs to be sourced as family funding EFTPOS facilities would like to extricate themselves.
- Olga would like to open the uniform shop 4 extra hours a week.
- Online Ordering - need to make families more aware of this convenient service
- Olga to open 3 extra hours a week - Accepted.
- Hall booked for best start.

## 7. Sustainability report- Christina Lumsden

- New bin for bottle tops to recycle - divert from landfill.
- New posters for bins - what goes where and why
- Working on the compost and gardens
- Party box and facebook page are ready and the new newsletter
- Facebook marketplace for DY School
- Mrs Raj hosting sustainability fair

### **8. Rebuild Committee Report- Liza**

- The playground quotes arrived today and will be emailed tomorrow to the AMU. AMU play by design - Money to AMU
- Can we take \$20,000 from Uniform shop in addition to \$70,000 grant and \$80,000 from school.
- P & C to get money together and transfer to AMU, to start the process. Plans to be emailed through.

No actions from previous meeting

#### New Items

Maybe fund new freezer from uniform shop also? Space is the issue - so we have time to organise funding. Next year

Ethics program starts next year - Currently it has 4 teachers. More would be good.

Communications Officer for P & C / Subcommittee

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Meeting closed by Heather Cervantes at **8.52pm**